

The Governing Body meeting of D.C.M. Science College (Degree) was held at 2.00 p.m on 01-12-2018 in the Principal's office. Dr. Saketh Rama Rao, is to preside over the meeting.

- Members Present -
1. Smt. V. Sugana Kumari Deo, President.
  2. Dr. Saketh Rama Rao
  3. Sri Purna Chandra Sotley, M.A.
  4. Sri Shyam Sundar Padhy, Principal
  5. Dr. Anita Kumari Panda
  6. Sri Santosh Kumar Mohapatra
  7. Chairman, NAC
  8. Sri B.K. Swain
  9. Dr. Saigda Kishor
  10. Miss. Sarat Kumari Pattanik
  11. Sri D. Sama Pradhan
  12. Sri Sajaj Khan
  13. Smt. Manjula Patra
  14. Smt. Manjula Patra

The Proceedings of the last meeting of the Governing Body held on 22.08.2018 under the Presidentship of the Hon'ble President Governing Body Smt. V. Sugana Kumari Deo was read by the Secretary and confirmed.

The Principal - cum - Secretary of the Governing Body placed the Agenda of the meeting before the Members of the August House and after thorough discussion on each item of the Agenda the following resolutions were unanimously passed.

Resolution No:1 :- Keeping in view the weightage of NAAC on introduction of new courses and program the Governing Body was pleased to resolve for introduction of two new Post Graduate courses viz. (i) M.Sc in Chemistry with 32 seats (ii) M.A in Odia with 32 seats and a Advanced diploma/Vocational course at degree level on Tourism and Hospitality Management. This resolution has been passed in accordance with the Resolution taken by K.C. Trust in its managing committee Meeting held on 28.11.2018 vide Resolution No.09.

Resolution No:02 :- A committee was constituted taking the following members for selection of site for starting civil work viz. 64 seated Laboratories for Physics, Chemistry, Botany and Zoology; 50 seated boys hostel for SC/ST student and 75 seated women hostel for SC/ST students; 64 seated for Computer laboratory; one 200 capacity reading room for students; Boys toilet; Cycle stand; Canteen and Girls' common room with Toilet under OHEPEE.

- (i) Head of the department of Physics.
- (ii) Head of the department of Chemistry.
- (iii) Head of the department of Botany.
- (iv) Head of the department of Zoology and
- (v) Head of the department of Computer Science.
- (vi) Superintendent of women's Hostel.

They are required to submit the site selection report on or before 20.12.2018 to the

- President, Governing Body.

Resolution NO: 3:- In pursuance of Government letter No. 10540, dated 26.04.2017 Dr. Sunil Kumar Pattnaik, Lecturer (Gr. A) in Chemistry of the College will act as Principal-in-charge of R.C.M. Science Higher Secondary School with immediate effect until further orders. This resolution be communicated to the appropriate authorities and all concerned of the college for information and necessary action.

Resolution NO: 04:- The nomenclature of R.C.M. Science Junior College was changed as R.C.M. Science Higher Secondary School, Khatikote. The Principal-in-charge of R.C.M. Science Higher Secondary School, Khatikote be authorized to communicate the same to the appropriate authority.

Resolution NO: 5:- In accordance with key indicator 2.4.1 of NMAE the contractual - ad-hoc teachers were re-designated as full time teachers with the same terms and conditions having a break of service during summer - vacation only. In future they can't claim BIA salary to the Government in the Department of Higher Education, Odisha / Director Higher Education, Odisha / to the Governing Body of the College on account of re-designation of the posts.

Resolution NO: 6:- The tentative draft budget for the session 2018-19 submitted by the Principal - cum - secretary of Governing Body be approved subject

- to follow the OJFR procedures before incurring any expenditure.

Resolution no: 7:- The EL of the following employees be sanctioned taking into account the balance of EL at credit of the respective employees.

(i) Dr. Atika Chandra Mohanty, lecturer in Economics, from 18-1-2018 to 30-01-2018 (13 days)

(ii) Sri G.P. Patra, lecturer (Gr.A) in Political Science from 13-8-2018 to 30-08-2018 (18 days)

(iii) Miss Ranjita Barik, lecturer in English from 04-9-2018 to 07-9-2018 (04 days)

(iv) Dr. Anita Kumari Panda, Reader (SS) in Chemistry from 04-9-2018 to 08-9-2018 (05 days) and 9-11-2018 to 22-11-2018 (14 days)

Resolution no: 8:- The Principal of R.C.M. Science College, Khatkote and the principal-in-charge of R.C.M. Sr. Sec. Higher Secondary School, Khatkote be authorized to open EPF account of the management employees provided the strength of management employees reached <sup>at</sup> 20 (Twenty) in the respective HETs which is the norms as per EPF rules.

Resolution no: 09:- It is resolved to get the Golden Jubilee Central library of the College be white washed through Asian / Burger paint company and the library be shifted immediately.

Resolution no: 10:- With regard to fitting of grill in OB (Six) number of RUSA building i.e. in 12 (Twelve) doors necessary correspondence be made to PWD authorities for

immediate necessary action.

Resolution NO: 11:- As no response has been received yet from Ube ERO, Kolkata office giving permission to the College to conduct the National Seminars in Physics and Economics in an extended date, the sanctioned money with 10% interest be refunded immediately as per the terms and conditions of release of money by Ube authorities.

Resolution NO: 12:- The proposal given by the Principal for publication of an Annual Multi-disciplinary National Level Research Journal under the title "Cultural Heritage". The Head department of History be authorized to do the needful in consultancy with Prof. Major R.R. Padhy, Secretary, K.E. Trust Managing Committee and member IQAC of the College.

Resolution NO: 13:- After thorough discussion and review, the Annual Internal Quality Assurance Report prepared by IQAC for the Academic Session 2017-18 was approved for onward submission to NAAE, Bangalore.

Resolution NO: 14:- Letter no - 23722/SME dated 31.10.2018 of department of school and mass education in installing CCTV in Examination Halls / centers & EMHs was approved. The Principal is required to submit a budget for the same on or before 31st December 2018 to the President Governing Body for necessary action.

Resolution no: 15 :- As Sri Golak Prithvi  
 Satpathy, Reader in English and one of the  
 members of the Governing Body of R.C.M. Science  
 Degree College was transferred and relieved  
 from this College, the next senior most male  
 teaching staff be included in his vacancy  
 after obtaining necessary approval from  
 the Presented Authority.

The meeting adjourned with thanks to the  
 Chair.

Done & Confirmed  
 Delegation

*[Signature]*  
 01-12-18

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